

## Parkland County Library Board

Minutes of the Parkland County Library Board (PCLB) Meeting on September 13, 2021 at the Keephills Public Library.

### CALL TO ORDER

Sarah Leteta called the meeting to order at 1:05pm with the following in attendance:

#### **PCLB:**

Cheryl Budzinski                      Tracey Melnyk

Sarah Leteta                              John McNab

Vicki Leder

#### **Administration:**

Kathy Gardiner, Library Director

#### **With Regrets:**

Sharon Cornelius

Kathleen Linder

### ADOPTION OF AGENDA

**Vicki Leder MOVED:**

That the agenda be adopted.

**Carried Unanimously**

### ADOPTION OF MINUTES

**Tracey Melnyk MOVED:**

That the minutes of the June 14, 2021 board meeting be adopted.

**Carried Unanimously**

### MEMBERS REMARKS

Members remarked that it was great to see that the libraries were busy with programs and patronage over the summer. It was remarked that the library was the place to beat the heat, in the locations with air conditioning, during the heat wave.

It was further acknowledged all of the efforts being made in keeping up with the trends and changing how our libraries are perceived and how programs are being delivered outside the doors.

### REVIEW OF ACTION ITEMS

No actions to review this month

### TREASURER'S REPORT

#### **a. Financial Report**

Cheryl presented the financial report statement of operations period ending July 31, 2021. There were items noted to be cleared with Parkland County.

**Cheryl Budzinski MOVED:**

That the report be accepted as presented.

**Seconded by: Vicki Leder  
Carried Unanimously**

**DIRECTOR'S REPORT**

Library Director presented her report to the board. In light of new restrictions, masking is required indoors at all of the libraries, but all services and programs can operate. Kathy highlighted the fall program lineup, including storytime, that has not been offered in person since the beginning of the pandemic. Curbside service is still an option for patrons, and it was noted that there are many patrons continuing to choose this method of service.

Kathy presented new staffing positions to the board and it was suggested to continue the vision that was planned for the Entwistle Public Library to keep the momentum of the busyness of the library going after the summer.

In conclusion of the report, Kathy informed the board of two new grants (Western Diversification Revitalization Fund & UFA) that the library submitted to support the move of the Wabamun Library.

**NEW BUSINESS**

**a. Stronger Together Conference September 22-24**

The YRL Stronger Together conference is being held virtually from September 22-24. Conference registration is free. Kathy will send out the registration information to board members who are interested.

**b. Wabamun Cleaning Contract**

Kathy presented three options that she received to renew the cleaning contract for Wabamun Library. The board agreed to renew the contract as is for another year at \$125/month for biweekly cleaning.

**c. Champions Update**

The Champions submitted an application to the UFA Grant in the amount of \$59,547.49 for a gaming studio at Wabamun Library. It was noted that winners will be announced during Co-op week October 11-15, 2021.

**OLD BUSINESS**

None at this time

**COMMUNICATIONS**

Board and Staff Christmas Party – Saturday, November 20, 2021 at Mayfield Dinner Theatre

**ADJOURNMENT**

The meeting was adjourned at 3:00pm

**ACTION ITEM LIST**

<i>Action Number</i>	<i>Action</i>	<i>Responsibility</i>
ACTION #1	Kathy to send conference information to board members	Director

**Next Meeting:  
October 12, 2021  
10:00am  
Keephills Public Library**