

Parkland County Library Board

Minutes of the Parkland County Library Board (PCLB) Meeting on May 25, 2023 at Keephills Public Library.

CALL TO ORDER

Sarah Leteta called the meeting to order at 5:45pm with the following in attendance:

PCLB:

Cheryl Budzinski	Sharon Cornelius
Sarah Leteta	Helen Lomas
Vicki Leder	Sally Kucher-Johnson

Administration:

Kathy Gardiner, Library Director

With Regrets:

Rob Wiedeman

ADOPTION OF AGENDA

Sharon Cornelius MOVED:

That the agenda be adopted.

Carried Unanimously

ADOPTION OF MINUTES

Vicki Leder MOVED:

That the minutes of the April 17, 2023 board meeting be adopted.

Carried Unanimously

MEMBERS REMARKS

Members discussed the current wildfire evacuations and the impact it had on residents. Kathy provided an overview of how the libraries supported county staff and helped residents during evacuation.

Vicki Leder provided a Champions of the Library update. Champions held their Annual General Meeting on April 21 and have two new members: Sam Pearson and Shannon Laackmann. Vicki will be representing the champions at the seniors conference in Tomahawk.

REVIEW OF ACTION ITEMS

Action #1: *Meet with Dave Cross to discuss the feasibility of moving Wabamun Library to Village Office– incomplete*

Action #2: *Ask Keephills Hall Association for an update on the electronic sign – complete*

Action #3 *Kathy to email hourly statistics and the recent Five Year Rolling Budget to board members – complete.*

TREASURER’S REPORT

a. Financial Report

Financial report for period ending March 31, 2023 was presented. Members reviewed and Cheryl commented that Canada Summer Jobs is budget for and Kathy has hired a summer student.

Cheryl Budzinski MOVED:

That the financial report be accepted.

**Seconded by: Vicki Leder
Carried Unanimously**

DIRECTOR’S REPORT

Kathy presented her report for board members review. Kathy highlighted again how much library staff focused on helping individuals during the recent fire evacuation. More specifically, how staff were able to assist with applying for the evacuation subsidy and that we were able to utilize our DLEP grant funding and have our digital literacy instructor on site as well. It was evident how people ‘turned to’ and ‘leaned on’ our rural libraries for support.

NEW BUSINESS

a. Presentation to Council

Library board presentation to council is scheduled for June 13 at 9:30am with Sarah, Cheryl and Kathy presenting.

Kathy provided a preview of the council presentation to board members. Members suggested to tell the story about the Wildfires to council and showcase how impactful the library and library staff were during the evacuation.

OLD BUSINESS

None at this time

COMMUNICATIONS

None at this time.

ADJOURNMENT

The meeting was adjourned at 7:56pm.

ACTION ITEM LIST

<i>Action Number</i>	<i>Action</i>	<i>Responsibility</i>
ACTION #1	Meet with Dave Cross to discuss the feasibility of moving Wabamun Library to Village Office.	Board Chair & Library Director

**Next Meeting: Monday, June 19, 5:30pm
Duffield Public Library**



June 19, 2023