

Parkland County Library Board

Minutes of the Parkland County Library Board (PCLB) Meeting on June 20, 2022 at Parkland County Centre.

CALL TO ORDER Sarah Leteta called the meeting to order at 12:43pm with the following in attendance:

PCLB:

Cheryl Budzinski	Sharon Cornelius
Sarah Leteta	Sally Kucher-Johnson
Vicki Leder	Rob Wiedeman
Helen Lomas	

Administration:

Kathy Gardiner, Library Director

ADOPTION OF AGENDA Sharon Cornelius **MOVED:**
That the agenda be adopted.

Carried Unanimously

ADOPTION OF MINUTES Vicki Leder **MOVED:**
That the minutes of the May 27, 2022 board meeting be adopted.

Carried Unanimously

MEMBERS REMARKS The Parkland County Library Board presentation to Parkland County Council is scheduled for Tuesday, June 21 at 10am. It was remarked that Sally Kucher-Johnson will not be at the council meeting presentation on June 21, 2022.

Yellowhead Regional Library Conference will be held virtually on October 6th and 7th.

REVIEW OF ACTION ITEMS Action items were reviewed.

Action #1: Cheryl to ask Parkland County for the cost breakdown of each library – Complete

The breakdown cost of each library was presented. The staffing breakdown for Community Services Librarian and Library Roving Assistant position has been requested to be spread across all 5 library locations.

TREASURER'S REPORT a. **Financial Report**
Cheryl presented the financial report ending May 31, 2022. Cheryl noted that the provincial grant was filed to the province so we shall see the funding deposited on next statements.

Cheryl Budzinski MOVED:

That her report be accepted as presented.

Seconded by: Helen Lomas
Carried Unanimously

DIRECTOR'S REPORT

Library Director submitted her board report for review. Changes to the annual reporting for public libraries in Alberta will come into effect for 2022 reporting year. These changes will capture virtual programming, electronic equipment lending and technology training activities to which Kathy stated are increases and trends seen at our library locations.

The Adventures in Aging Conference held at the Tomahawk Agra Complex was a great success. Kathy highlighted the positive feedback from attendees that enjoyed the sessions, visiting the vendors and gathering together. Next year we will look at sponsorships to hold this conference annually.

The libraries are gearing up for their summer reading programs and BBQ's with event dates as follows:

July 7th Wabamun Library: 12:00pm-4:00pm

July 20th Duffield Hall: 10:00am-1:00pm

July 27th Keephills Library: 3:00pm-6:30pm

August 10th Tomahawk Agra: 3:00pm – 6:30pm

NEW BUSINESS

a. Christmas Party

The Parkland County Library Board and Staff Christmas party has been set for Saturday, December 3 at the Mayfield Dinner Theatre.

Cheryl Budzinski MOVED:

That the board hold an annual board/staff Christmas appreciation party

Seconded by: Helen Lomas

Carried Unanimously

b. Champions Committee Update

Champions are looking at applying for casino status. Vicki will be attending the Wabamun Farmers' Market as well as the library BBQ's to promote the Champions Society.

OLD BUSINESS

None at this time

IN CAMERA

Sarah Leteta MOVED:

That the board discussion move to in camera at 1:14pm.

Carried Unanimously

Sarah Leteta MOVED:

That the board discussion move out of in camera at 1:32pm.

Carried Unanimously

COMMUNICATIONS

None at this time

ADJOURNMENT

The meeting was adjourned at 1:32pm

ACTION ITEM LIST

<i>Action Number</i>	<i>Action</i>	<i>Responsibility</i>
ACTION #1	Kathy to email the BBQ dates to board members	Director

**Next Meeting: September 19, 2022 10:00am
Entwistle Public Library**